

Fresno County Law Library
1100 Van Ness Ave., Room 600 * Fresno, CA 93721
Phone (559) 600-2227

AUTHORIZATION AGREEMENT

Fresno County Law Library allows an authorized borrower to designate an employee to borrow library materials on his/her behalf. The policy requires a letter of authorization signed by the attorney stating the names of those who may retrieve books. The authorization is good for one year and automatically expires on September 30th.

This form may be used in lieu of a letter. It is your responsibility to notify us if you want a designee dropped from your authorization list.

I, _____, Bar No. _____
authorize the following person(s) to check out library material on my library account. I understand it is my responsibility as the borrower to renew or return the items to the library when due or upon the demand of the librarian. I also understand that I am responsible for any damages that may occur to library material while checked out in my name. By signing this agreement, I accept full responsibility and agree to pay for any and all fines incurred.

Employee Name

Employee Name

Employee Name

Employee Name

Attorney Name (print)

Attorney signature

Address

Date

City/Zip Code

* Email

Telephone Number

*by providing your email, you agree to receive library notices electronically